

SELLER PRE-LISTING CHECKLIST

Simple preparation steps before your home goes on the market

PREPARATION CAN MAKE A HOME EASIER TO SHOW, INSPECT AND APPRAISE. Use this as a starting point with your Realtor before listing.

FIRST IMPRESSION

- ☐ Trim landscaping and remove exterior clutter
- ☐ Clean the entry and make house numbers visible
- ☐ Replace burned-out light bulbs
- ☐ Address obvious exterior maintenance items

INTERIOR

- ☐ Declutter counters, closets and visible storage
- ☐ Reduce excess personal items
- ☐ Address strong odors and pet-related issues
- ☐ Touch up obvious cosmetic damage where practical
- ☐ Check doors, windows, faucets and toilets for basic operation

SYSTEMS & RECORDS

- ☐ Replace HVAC filters if needed
- ☐ Address known active leaks or water intrusion
- ☐ Gather ages and records for roof, HVAC, water heater and major improvements
- ☐ Gather permits, warranties and receipts when available

SELLER INFORMATION

- ☐ Prepare a list of major upgrades and approximate dates
- ☐ Gather HOA/condo information if applicable
- ☐ Discuss known defects and required disclosures with your Realtor
- ☐ Ask which repairs or improvements are worth addressing before listing

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